

SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

BIJANBARI DEGREE COLLEGE

**BIJANBARI DEGREE COLLEGE, P.O BIJANBARI -734201, DIST DARJEELING ,
WEST BENGAL**

734201

www.bijanbaridegreecollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

February 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Bijanbari Degree College is a government aided co-educational institution founded on 4th November 1995, situated along the river 'Little Rangit' and surrounded by lush tea gardens of the 'Chongtong Valley' of Bijanbari town. Under the Darjeeling Pulbazar Developmental Block, Bijanbari is a large development area, popular for its agricultural produce and for its proximity to the famous tourist destination 'Sandakphu' on one side and the world's highest railway station 'Ghoom', on the other. Spread across a sprawling area of 5.52 acres, Bijanbari Degree College sits ideally around a calm and peaceful environment which serves as a perfect epicenter for learning. The institute initially functioned from its old campus at 'Samalbong', along the 'Kainjaley' road, under temporary affiliation with the University of North Bengal and offered general degree courses in five subjects. However now under permanent affiliation with its parent university, the college operates from its new campus in Bijanbari town and offers many honours and general subjects in the UG arts stream of the new CBCS semester system. The college acts as a go to institute of higher education not only for local children of the surrounding rural areas, but also for the students of the nearby state of Sikkim and the country Nepal. The motto of the college translates as 'to aim for the peak of knowledge'. Thus, the college is driven to provide a learning environment in which the faculty, staff and the students participate in an inclusive atmosphere which acknowledges and respects individuals belonging to diverse ethnic, religious, cultural and socio-economic background. The college aims to help students grow, progress and prepare for the complex physical and cultural world they live in and to utilize their highest potential of intellectual, physical and human development.

Vision

The vision of the College is to develop and motivate our students towards becoming dignified citizens who can significantly contribute to the progress of the mother nation. We pledge on providing our students with the highest standard of educational infrastructure and learning that keeps up with the contemporary times and also to be able to instill in them critical thinking skills, a global perspective, and a respect for core values of honesty, loyalty, perseverance, and compassion. We aim to provide students of rural as well as urban background an environment of equal opportunity in education and in the development of personality and leadership quality to walk together in the mainstream of the nation.

Mission

Dr Martin Luther King Jr said 'intelligence plus character is the true goal of education' and we believe that education is in fact a powerful tool that can transform the world for better. The college promotes learning by engaging with students in advancing scholarly inquiry, cultivating creative thought, and imparting knowledge. We aim to provide a platform for students to excel in their academic endeavors and also expose them to a range of valuable learning experiences. The following are few of our missions:

- To ensure availability, access and equity in higher learning to not just meritorious students but also to

all deserving candidates belonging to the marginalised sections of surrounding areas.

- To provide an exemplary environment, infrastructure and ambiance for higher learning.
- To inspire and motivate students to strive for excellence, seek truth, live honorably, act responsibly, and become compassionate human beings.
- At this college we view all students as unique individuals who are inherently intelligent, good, and able in their own right. Hence keeping with this perspective our institute maintains a high standard of integrity, work ethics and performance through measurable learning outcomes, ethical practices and student's support system.
- The college aspires to be known for not just its teaching and learning outcomes but also for its impact on the local community through effective public service and community engagement.

The college carries out these missions by working in an environment where education and learning are imparted in a safe, free and inclusive environment consisting of the diverse community of faculty, staff, students, and alumni.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Our strength lies in motivating students from diverse rural and urban backgrounds to be knowledgeable, creative, compassionate and responsible citizens.
- Good teaching and learning environment supported by an excellent ambience of peace and quiet surrounded by tea gardens and the river Little Rangit..
- Qualified and devoted faculty members.
- Zero tolerance towards ragging, eve teasing, bullying and mental harassment.
- Increasing student strength over the years with a high female enrolment ratio.
- An amalgamation of diverse linguistic, cultural, religious and socio-economic background.
- Serving preferentially, the underprivileged and the rural youth.
- Healthy standards of extracurricular activities.
- The college has an active and vibrant environmental club and an NSS unit that regularly participates in outreach events that are beneficial for the surrounding environment, community and its people.
- Student support system for the poor and marginalized students with respect to admissions, scholarships and other non-financial aids.
- Standard playground, courts and an auditorium.
- Parking areas for staff and students.

Institutional Weakness

- Remote geographical location with underdeveloped roads leading to the college and the non-availability of transport facilities for many rural students.
- Upkeep of the college and maintenance of infrastructure faces challenges due to paucity of funds.
- Less than required number of teachings staff sanctioned by Government.
- Due to lack of financial resources, the progress of many innovative plans for student and teacher development becomes slow.
- Data management and digitization on administrative and academic matters requires improvement.
- No of students pursuing higher education is not satisfactory.

- Supply of electricity to the institution is not up to the mark.
- Limited Internet and Wi-Fi connectivity due to location.
- Technical staff not yet sanctioned by the government.
- Hostel facility yet to be provided.

Institutional Opportunity

- Expand the program courses to bring in new subject in the arts stream and introduce the science and commerce streams.
- Introduce a few vocational courses.
- To arrange specialized training programs for the faculty and the non-teaching staff.
- Attract more students from the nearby country of Nepal and the state Sikkim.
- Sufficient space to construct new buildings for extra classrooms and a sports arena.
- Ample opportunity for the promotion of sports and cultural events.
- Upgradation of the ICT tools for academic purpose.
- The institute has the potential of turning into an educational hub of prominence and performance.

Institutional Challenge

- Teaching many students who are first generation learners coming from socially and economically underprivileged sections with inadequate English language skill. Teaching them under the new CBCS semester system is a challenging task.
- Many students find it difficult to complete the course because of financial constraints.
- Digitization of library is an ongoing process while books, e-journals and academic magazines are limited due to less funds.
- Conducting classes and remedial tutorials beyond regular hours is difficult as many students come from far flung rural areas with not many transportations available.
- The faculty find it difficult to carry individual research, attend workshops, seminars and professional development courses due to a hectic teaching schedule and a cramped academic calendar.
- The only source of external funds for the college (excluding salary) comes from the students' fees, thus it becomes extremely difficult to expand the college in terms of academics and infrastructure.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institution ensures an effective curriculum delivery through proper syllabus distribution, teaching plans, academic modules and calendar, centrally created routine for undergraduates and practical classes. The college notice board and website specify the available dates for major activities such as commencement of Semester Examinations, Internal Assessment or Continuous Evaluation, Games and Sports, Cultural events etc. The Department routines are displayed in the students' and teachers' notice board and the syllabus made available to the students at the beginning of the academic session. Faculty members try and devise new and innovative methods of teaching in accordance to the learning abilities of the students by the use of ICT tools such as power point presentations, viewing of films, documentaries etc.

Experiential, interactive and participative learning among students is encouraged through students' seminars, workshops, special lectures, group discussions, tutorials, projects, group assignments and term-papers which are carried out in a planned manner to supplement classroom teaching. Tutorial, remedial and special classes are held regularly to redress the deficiency of the students. Regular attendance and mark lists of the students of the respective departments are maintained.

Regular programmes on gender sensitisation, human rights, professional ethics, environmental studies are organised where prominent experts, scholars and resource persons are invited to deliver lectures.

Students participate in project work, field work, NSS projects and internship for practical experience and knowledge.

The IQAC conducts student feedback with strict anonymity which ensures unbiased, fearless feedback.

Teaching-learning and Evaluation

The college encourages teachers to adopt and practice the latest pedagogical teaching and learning methods including audio-visual and mixed teaching methods. It focuses primarily on Classroom lectures, presentations by the students on the course studied, tutorials, remedial classes, assignments, continuous assessment through internal tests, etc. Student learning is furthermore enhanced through approaches that encourages learning via methods such as student seminars, inter-departmental ventures and special lectures, while challenging assignments and projects within the ambit of the curriculum hones up the intellectual caliber, sharpening their inquisitiveness and inducing the students to experience the thrill and joy of learning and the pleasure of achievement. Invited lectures by experts also adds to this experience of participative learning.

During lockdown the college ensured that students were not deprived of any learning and online classes were conducted regularly. The faculty members are encouraged to participate in State/ National/ International level seminars as well as Faculty Induction Programmes and Refresher Courses. Our library is in the process of being fully automated and new books, journals and quality reading materials are always being procured for the benefit of the students.

Regular and periodical assignments/internal tests are carried out as per university regulations and the results are declared in a transparent manner. The Examination Committee of the college addresses any issues pertaining to examinations and the evaluation processes while strictly adhering to the guidelines established by North Bengal University. Students who are not satisfied with their end-semester marks are advised to apply for re-assessment and any inadvertent discrepancies in the internal marks are addressed promptly.

Research, Innovations and Extension

The IQAC of the college works towards providing the students, faculty and the staff with expert guidance, resources and infrastructural facilities required of an educational institute. The college is in the process of establishing an incubation centre for creation and transfer of knowledge whose aim would be to enable students to get a hands-on experiences and training on various innovative activities like projects, seminars, and workshops at the institution for a comprehensive and integrated knowledge on the fundamental concepts of their courses.

Many teachers of the College have published their research papers in reputed national journals with good impact factors and have contributed chapters and articles in many books of prominent publication houses.

The college undertakes a number of extension activities for the benefit of students to familiarize them about social, economic, cultural and a host of contemporary issues. The celebration of the birth anniversaries of national heroes and personalities and the importance given to the Independence Day enables our students to feel a sense of belonging to the nation and take pride in our history and culture.

The NSS unit of the college organizes many outreach programmes where the local community is at the receiving end of many informative and voluntary social services such as donation drives to local orphanages, cleaning activities of polluted areas, campaigns against alcohol and drug abuse.

Infrastructure and Learning Resources

Bijanbari Degree College has two campuses spread over 10.34 acres (Samalbong 4.82, Bijanbari 5.52). The new college in Bijanbari functions from a three storied building for academic purpose with an adjacent two storied building for library, staff room and canteen. Then we have another double storied building for administrative purposes. We have 16 large and well-ventilated classrooms and an ICT enabled room. An indoor games arena cum an auditorium sits atop the main building. Other facilities available at our Bijanbari campus are separate common rooms for girls and boys with two detached washrooms, volleyball court, football ground, parking space and a well-maintained garden among others.

The library presently holds a total of 4919 books with many more to be added later. The library opens six days a week where besides the books there are number of reading materials in the form of magazines, journals, fiction and the daily newspaper. The library is in the process of being fully automated and uses the KOHA software.

The college has a stable internet connection equipped with a fast wi-fi connectivity. More PC for students is being added and plans to build many smart classrooms are in the pipeline.

The building and the infrastructure are maintained both by the staff and some hired personnel. The washrooms and the surrounding area are cleaned, looked after and maintained by the students and a few hired hands. There is ample scope for upgradation of the college infrastructure in terms of new buildings, ICT tools, staff quarters and hostel for the students with adequate financial help from the government and the UGC.

Student Support and Progression

Students are the foremost priority of our college. Majority of our students are first generation learners belonging to the rural belt of the tea growing region of the hills. The bulk of our students comes from the minority and SC/ST communities. We maintain on providing equitable access of education to all students irrespective of their socio-economic, cultural and religious backgrounds. We are committed on providing free-ships to the students hailing from financially weaker backgrounds. The College also facilitates and provides technical support to the students to avail governmental and other scholarships as and when available. All information regarding exams, internal tests, prospectus, departmental news or notices are put up in the notice board and in the college website.

Institutional support includes help desk in college for online admissions, assistance in choosing the subject combination for CBCS, an induction and orientation program for first year students. The faculty lends a helping hand to students while filling up online exam forms or any web/internet related work. Besides this our grievance redressal cell, anti-ragging cell, internal complaints committee, minority cell looks into many areas so that we maintain a zero policy of tolerance towards any kind of eve teasing, raging, bullying or mental harassment.

In addition to curriculum-based teaching, students are provided support in the form of mentoring, tutoring, counselling and remedial classes.

The alumni association of the college is in the process of getting registered. The organization aims to assist the institute academically, financially, socially and look into its overall development.

The overall objective of the faculty, staff and alumni is to ensure that students are well cared for and get a platform to express their views, their talents and get a support system that assists in their growth and development.

Governance, Leadership and Management

The governing body of the college which is constituted as the per the West Bengal Universities (Administration and Regulation) Act 2017, with the Principal as its secretary, plays an important role in the various functioning of the college. All the stakeholders in this body are committed to work in a participative and democratic decision-making process.

The Teachers' Council looks into issues related to academic matters and overall development of the College. Under the patronage of Teacher's Council, the faculties from different department lead important committees such as games and sports committee, cultural committee, exam committee, grievances and redressal committee, purchase committee, anti-ragging committee NSS advisory committee, library and magazine, student's welfare committee and women's cell.

The newly formed IQAC has been thoroughly monitoring the academic, co-curricular and all-round development of the college. It is committed on maintaining a path of good academic growth of the college and also ensuring quality enhancement and sustenance goals.

The institution implements e-governance in administration, finance and accounts, students' admission and support and examination procedures. Financial matters in regards to salary disbursement, official interaction between Gorkhaland Territorial Administration (GTA), DPI (Government of W.B), and Higher Education Department (W.B) are managed by the administrative department of the college. Auditing(internal and govt audit) is done periodically by certified CA, to promote accountability and also maintain a transparent and reliable reputation of the institution. By following a decentralized network of governance, leadership and management the college functions in a transparent, well organized and productive fashion.

Institutional Values and Best Practices

Bijanbari Degree College values diversity, equity, and inclusion as core strengths and essential elements in its success as an educational institute. We work towards maintaining a culture in which all our students, faculty,

and staff feel welcome, regardless of the differences in their socioeconomic status, gender, ethnicity, religion and cultural backgrounds.

Majority of our students belong to the economic weaker section of the rural tea growing belt of the Darjeeling region. Almost every household is caught up in a vicious circle of poverty and face acute financial stress. To overcome this, the college provides partial or complete free-ship to students who cannot afford to pay their college fees.

'Cleanliness and sanitation' are an integral part of the Gandhian way of living. Following this principle our college students engage in the noble task of cleaning their washroom on a weekly basis. Cleaning one's own waste is the first form of discipline and a self-reliant attitude that each individual should foster. Thus, every year, each batch of students are encouraged to be an active part in this noble endeavour.

The Covid-19 pandemic piled on the miseries for an already vulnerable section of the rural hill community where their hardships multiplied manifold due to the lockdown. In this our students did their part by collaborating with local NGO's in collecting and distributing rations amongst the rural and needy people.

Our students made a visit to 'Grace Children Home', an orphanage in Karmatar. Here we met the children and inquired about their wellbeing and their basic needs. The students collected some amount from their pocket money and distributed items such as stationary, study tables, pillow covers, bed-sheets etc. The NSS unit of the college also makes regular visits to nearby orphanages, old age homes, etc and carries out donation drives and distributes rations and household items.

Whenever our students fall sick or suffer from critical illness or their families gets affected by severe medical conditions and require financial help, the college comes forward and lends a helping hand in raising funds for the needy. Over the years, there has been a lot of cases of financial support raised by the staff and students of the college.

In a co-education system, situated in a rural background like ours, understanding and practicing gender equity is of pivotal importance. Hence, the women empowerment and development cell, anti-ragging committee, and Youth Against Human Trafficking Club, organize timely counselling and awareness programs, supported by monthly meetings.

The institution regularly participates and celebrates commemorative and national days of importance to inculcate amongst or students' awareness on contemporary issues, the spirit of Nationalism and belonging and Gandhian Values.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	BIJANBARI DEGREE COLLEGE
Address	BIJANBARI DEGREE COLLEGE, P.O BIJANBARI -734201, DIST DARJEELING , WEST BENGAL
City	BIJANBARI
State	West Bengal
Pin	734201
Website	www.bijanbaridegreecollege.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Ram Bahadur Bhujel	0354-2260315	7908450375	-	rbbhujel@gmail.com
IQAC / CIQA coordinator	Adit Pariyar	-	7584002869	-	adipariyar@gmail.com

Status of the Institution	
Institution Status	Government and Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
West Bengal	University of North Bengal	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	BIJANBARI DEGREE COLLEGE, P.O BIJANBARI -734201, DIST DARJEELING , WEST BENGAL	Hill	10.34	4247.59

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	Class XII passed	English	40	26
UG	BA,Nepali	36	Class XII passed	Nepali	40	10
UG	BA,History	36	Class XII passed	English,Nepali	40	11
UG	BA,Political Science	36	Class XII passed	English,Nepali	40	22
UG	BA,Economics	36	Class XII passed	English,Nepali	197	0
UG	BA,Sociology	36	Class XII passed	English,Nepali	197	15
UG	BA,Education	36	Class XII passed	English,Nepali	197	15

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				5			
Recruited	1	0	0	1	0	0	0	0	4	1	0	5
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				9
Recruited	5	2	0	7
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	1	0	0	2
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	3	0	0	3
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	7	4	0	11
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	4		3		7

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	51	0	0	0	51
	Female	48	0	0	0	48
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	1	3	1	4
	Female	0	8	1	3
	Others	0	0	0	0
ST	Male	15	29	23	18
	Female	20	40	38	37
	Others	0	0	0	0
OBC	Male	20	19	7	6
	Female	6	29	11	3
	Others	0	0	0	0
General	Male	15	40	27	28
	Female	22	61	39	34
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		99	229	147	133

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The college plans on following an educational model that will relax the discipline boundaries for learning and make the system flexible enough for students to learn sciences, mathematics with humanities, languages, social sciences, professional skills, soft skills, ethics, morality and human values in combination according to their needs and interests with the aim towards integrated competencies development including intellectual, aesthetic, social, physical, emotional, and moral. Since this is a mono college with only the arts stream, we plan on adding science and the commerce streams in the near future. We want to add Computer Science and Agricultural Education for the benefit of the students. Hence, our</p>
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goal is on providing courses where there will be no rigid boundaries between the learning of science, arts and humanities. We follow the CBCS semester system under our parent university NBU. Here many new skill development courses, a compulsory environmental educational course and value-based learning are included in the syllabus. Experiential learning through the courses which include project work/field work have been given importance. The courses prescribed by our affiliating university include topics on Gender, Human Values, Environment and Sustainability which makes a making a progressive impact on our students. The college will allow multiple entry/exit option to enable students to leave a course whenever he or she wants with many benefits. Following the criteria of NEP, the college will ensure of a four-year degree course, where students will get a certificate if they leave at the end of the 1st year. After two years of study, students will get a diploma and similarly, after 3 years, they will get a Bachelor's degree. After the completion of 4-years they will get a multidisciplinary Bachelor's degree. The college will also ensure of a multiple entry option enabling students to resume their studies from where they left. This entry and exit system will help the college to achieve higher enrolment. Our faculty is constantly engaged with their research work on different local issues and they discuss their objectives and findings by publishing articles, attending seminars and participating in different FDP's. We are officially engaged with two NGO's who work with the students and the faculty on addressing different social issues. We plan on collaborating with more organizations and social sectors to help us with research endeavours regarding many social challenges. We give importance to skill development through dynamic learning, problem solving, critical thinking, and logical development through practical situations. We encourage our students to volunteer and participate in feasible problem solving and application of textbook knowledge and classroom learning in real-life scenarios for a hands-on approach to deal with a given set of challenges. For this our teaching staff is dedicated in ensuring that the students are continually engaged, curious and willing to build up on their learnings.

2. Academic bank of credits (ABC):	<p>To fulfil the requirement of Academic bank of credits as proposed in NEP 2020, we plan on informing our staff and students about the various modalities of ABC and then move forward with its implementation after accreditation. We plan on registering on the ABC platform if eligible under the provisions mentioned in UGC regulations. Since our college is a small institute situated in a rural area with very few permanent teaching staff, we face many challenges with regards to funds, collaborations with other institutes and students support systems. However, we are committed to the implementation of the many changes that comes with NEP. In this regard we plan on familiarizing and updating ourselves about the needs and fulfillment of ABC. Our faculty regularly participates in the design, assessment, moderation and evaluation of the course structure under CBCS with our affiliating university. Hence our teaching staff are familiar with many of the pedagogy needs of the undergraduate course. Besides our academic and teaching duties our faculty members are involved in almost all of the office work of the college. Hence when it comes to helping out in areas of admissions, examinations, scholarships, data uploads and many other official work, the teachers play a huge role in our college.</p>
3. Skill development:	<p>Our faculty constantly upkeeps and tries to develop not only their digital skills but also strong basic and soft skills to be able to navigate a changing labour market. Hence, we try to incorporate soft skills in our students through innovative pedagogical approaches such as whole-class performance-based assessments, a series of individual and group activities to accommodate learning rates and styles and different abilities, skills, and understandings that allow each student to participate and succeed. We try to accomplish this by encouraging students to exchange ideas and urge to accept the ideas of others, develop a spirit of responsibility and cooperation among them, encourage self-learning, and practice problem-solving and decision making. At present we do not offer any vocational training however we plan on integrating it into our institution in a phased manner after the implementation of NEP. We try to imbibe in our students' qualities of good conduct, self-confidence and compassion by leading with examples of good work ethic and professionalism. We attempt</p>

at inculcating good values in our students by educating them about the virtues of cleanliness and orderliness, dignity of labour, equality of sexes, national integration and patriotism, punctuality, religious tolerance and sensitivity. We plan on collaborating with different stakeholders for the benefit of students once vocational courses are introduced in our institution. All the courses taught in our institute under CBCS has Skill Enhancement Courses (SEC) in the syllabus which a students have the option of choosing from a list of topics. The SEC papers are designed with application-oriented modules which relates to skill formation, problem solving and an enhanced analytical thinking process. Hence, we believe that by teaching these topics, the students are getting to know about their interests and being sensitized about the importance of sharpening their inbuilt skills while also acquiring new ones.

4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):

We teach in both English and Nepali for the students to better understand the concepts of many subjects. Many topics in the subjects taught in our college deals with Indian culture, heritage, ancient knowledge, language, economy and Yoga, thus we are regularly disseminating learning that deals with our country's rich knowledge base. Our teaching consists of integrating contemporary issues with a healthy dose of our ancient arts, craft, literature, culture and heritage. For the purpose of providing the classroom delivery in bilingual mode (English and vernacular), our faculty teaches in the local language that is Nepali as well as in English. The degree courses taught in Indian languages and bilingually in the institution are B.A Honours and B.A General Course in Nepali. The efforts of the institution to preserve and promote Indian languages, Indian ancient traditional knowledge, Indian Arts and Indian Culture and traditions are as follows: I. We encourage our new students to take up Nepali as a core course and also ensure that many take it as an elective course. We regularly hold poetry, debates and extemporary competition in Nepali to promote our mother tongue. II. Many books in our library deals with topics on Indian Knowledge System. We plan on bringing in resources that deal with our traditional knowledge base through expert lectures, yoga camps and arts and crafts exhibitions. III. Various initiatives to promote Indian arts will be

	<p>taken where we intend on bringing in local artists, craftsperson, writers and experts who will act as master instructors in various subjects dealing with art and culture. IV. We plan on engaging full-time and part-time instructors and bring eminent scholars and performers for varying duration to enrich the academic and cultural life on campus and expand the imagination and intellectual horizons of our students. Our institute is regularly visited by many subject experts, writers and scholars for lectures, seminars and co-curricular programmes on IKS. We participate in many inter college fests which has a distinct cultural flavour.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The institutional initiatives to transform its curriculum towards Outcome based Education (OBE) is linked with our set of vision, mission and goals. Keeping this in view our educators set a certain number of necessary skills and knowledge that the student should possess at the end of their education. Systems are in place to provide support, mentoring and to help students move towards their goals and learning process. We then use a set of assessments like exams, assignments, and projects to measure the achievement of these outcomes, and their results indicate whether the students have achieved them or not. The objectives a student achieves will be matched with the program and course outcomes. Various assessment tools like exams, survey, field work, assignments etc. will be used to evaluate the attainment of course outcomes. Teachers will evaluate, maintain outcome data and collaborate with other departments to capture and record the students' progress across the academic period. We work towards a goal and set a bar to keep learners and educators on track. The purpose of the study at the end of the semester is clearly spelled out so that both students and educators are aware of the desired outcomes right from the beginning, thus they know what they're working towards. We try our best to practice a student centric learning approach where the teacher's role is to facilitate, guide and mentor our students.</p>
<p>6. Distance education/online education:</p>	<p>We plan on collaborating with appropriate stakeholders to establish vocational courses in our college. Work is in process to bring and establish an IGNOU study centre in our institute. We are always striving to personalize learning for students. In this,</p>

technology can help us reach new levels with access to real-time student data, longitudinal information, content, apps, and more. Our faculty are moving towards creating blended learning environments and leveraging digital tools for formative and summative assessments, bringing new models for learning and teaching to classrooms. Digital tools such as google classroom, google meet, zoom, PPT and slides are used, while web resources such as video tutorials, online reading materials and access to web journals and articles are regularly referred for the students. By providing resources that are easily accessible online, we give learners the option to study at their own pace. Recording lectures and posting them online, providing online quizzes that have different difficulty ratings and providing information in a variety of multimedia options allows our students to choose the learning style and pace that best suits them. In this we have a hard decision of choosing devices and technology models that will help achieve our vision of transforming learning. We are challenged, about considerations such as compatible digital curriculum and content, assessment requirements, manageability options, security features, device functionality, and the overall cost of ownership of the right device. During the lockdown period of the pandemic, we made sure that our students were not deprived of any learning and ensured that online lectures, reading materials and study resources were regularly provided for study purposes. We were able to conduct exams and scrutinize the papers totally in an online mode. The experiences and the learning curve we went through during the lockdown period, were holding classes and teaching, conducting exams and tests, assignments and project work and even admissions were all done in online mode without any physical presence makes us eligible and competent to continue in the blended learning mode.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and	Student representative both male and female are selected from each year (1st, 2nd and final year) and

<p>whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>they are tasked with many functions to perform, from dissemination college information, organizing cultural function, participating in sports, quizzes and debates and also partaking in electoral literacy programs. The student and faculty coordinator are selected on the basis of their character of ideals, principles, and qualities that are desired and admired by the institute.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>Under ELC, it is the coordinators job to ensure that regular outreach programs and awareness events are organised in the college for the benefit of the students and staff. The Electoral Literacy Club of the college acts as a platform to engage students through interesting activities and hands-on experience to sensitize them on their electoral rights and familiarize them with the electoral process of registration and voting. Recently the election cell of the Block Office of Bijanbari visited the college on 21/11/2022 and held a special awareness session with the students on SVEEP (Systematic Voters' Education and Electoral Participation).</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>The staff of the college are regularly assigned election duty (Presiding Officer, 1st, 2nd and 3rd Polling Officers). Voter's awareness programs are regularly held in the college.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Awareness about voter registration drives and information are provided to students on a regular basis. Those not enrolled as voters are encouraged to register their names and also provided with support regarding enlisting and documents required at the block office for the registration and enlisting purpose.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
509	501	436	421	425

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 6

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
6	6	5	4	4

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
22.9	10.5	19.4	20	14.7

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Bijanbari Degree College is affiliated with the University of North Bengal and follows the curriculum as prescribed by the University. The institution ensures an effective curriculum delivery through a well-planned and documentation process. The Institution also adheres to the University calendar as prepared by IQAC and is prepared well in advance according to the rules set by the University. The Academic calendar is displayed in the Students' and Teachers' notice boards. The college website also specifies the available dates for major activities such as commencement of Semester Examinations, Internal Assessment or Continuous Evaluation, Games and Sports, Cultural events etc. This helps in proper dissemination of information regarding various academic and student related activities for smooth functioning of the teaching-learning process and co-curricular activities. Departmental meetings are held at least once a month to discuss various issues related to the department such as course distribution, continuous evaluation, project work, seminars, etc. The syllabus allotted to the faculty is based on the expertise of the respective faculty members. The Institution follows an established teaching plan that is prepared by each Department which allots semester-wise topics to be taught by the respective teachers. The class and semester routines are prepared prior to the commencement of the academic year and the Departments follow the Master Routine as prepared by the Institution. The Department routines are displayed in the students' and teachers' notice board. Students are also provided with the syllabus of each subject/paper at the beginning of the academic session. Faculty members try and devise new and innovative methods of teaching in accordance to the learning abilities of the students. In this regard, the use of ICT tools such as power point presentations, viewing of films, documentaries etc. play an important role as students' learning abilities are enhanced. Experiential, interactive and participative learning among students is encouraged through students' seminars, workshops, special lectures, group discussions, tutorials, projects, group assignments and term-papers which are carried out in a planned manner to supplement classroom teaching. These records are maintained by each department and the relevant information is provided to IQAC for documentation. The College Library provides teachers and students with necessary learning resources for effective delivery of curriculum. All Internal Examinations/assessment are conducted periodically to keep the students up to date with the objectives and proceedings of the classroom. The academic calendar is followed in conducting the assessments. The results of continuing evaluation are discussed with the students and weaker students are counselled for better performance. Tutorial and special classes are held regularly to redress the deficiency of the students. Group discussions are encouraged in solving university and other model questions to improve students' preparations for examinations. Regular attendance and mark lists of the students of the respective departments are maintained. All Internal Examinations/assessment are conducted periodically to keep the students up to date with the objectives and proceedings of the classroom. The academic calendar is followed in conducting the assessments. The results of continuing evaluation are discussed with the students and weaker students are counselled for better performance.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years	
Response: 0	
File Description	Document
Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years				
Response: 0				
1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years				
2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0
File Description	Document			
Institutional data in the prescribed format	View Document			

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum
Response:
<p>The essential, crucial and critical issues related to Gender, Environment and Sustainability are inbuilt within the curriculum of all the languages and social sciences disciplines that are currently being taught at Bijanbari Degree College. The institution follows the newly implemented Choice Based Credit System (CBCS) in which the vital issues related to Gender, Environment and Sustainability are embedded within the syllabus. Environmental Studies is mandatory for all Departments and students are required to study the issues affecting environment at both the regional, national and international levels. The students learn</p>

the various factors affecting the environment and discuss practices that enable sustainability. The curriculum includes student projects involving field work which enables assessing the impact of the subject as well as the learning outcomes. Apart from the syllabus-based aspects, the college also integrates strategies to make the curriculum effective and relevant from the point of view of professional ethics. The College has multiple robust clubs such as Nature Club, Youth against Trafficking and NSS which organise regular talks on environment protection, menace of plastics and waste management, human trafficking, environment sustainability among other issues. Reforestation drives are also a regular and crucial practice that the Nature Club and NSS undertake.

All these enable the students to develop and inculcate a professional and problem-solving attitude that is character-forming. This affects a sense of urgency and responsibility among the students about various environmental, gender and sustainability issues and instils in them the need for a symbiotic relationship with nature. The Institution realising the need for sensitizing the students about the various environmental and social issues imparts various talks and activities on human trafficking, gender sensitization, harassment and violence against women and relevant gender issues pertaining to the society as well as at the global level. This ensures an environment that is egalitarian, sensitized and harassment free for women as well as to those who identify with LGBTQ sections. This engagement helps in fostering a dialogic process that is the core of the nation building process which respects diversity. All classroom lectures contain components that discuss and instil human values in the outlook of the students

At the beginning of every academic session a Student Induction Program is conducted by the Institution which extends to the Departmental level as well. At these Induction Programmes, the course outcomes are thoroughly discussed along with the future prospects and career opportunities. The vision and ideals of the Institution which inherently includes the societal fabric of gender equality and environmental sustainability are imparted from the very first day of the students' collegiate life. The issues related to plagiarism along with professional and academic ethics are also discussed and is implemented from the grass-roots level beginning from class assignments and presentations. The students are instructed to strictly follow citation methods, abide by the style sheets and respect towards academic honesty. Thus, the college follows a 'grass -root' and a 'bottom-up' approach towards the vital issues of gender, environment and sustainability as well as professional ethics and human values.

File Description	Document
Upload Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 42.24

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 215

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 58.84

2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
229	147	133	221	82

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
360	270	270	270	210

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 85.71

2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
128	81	71	130	58

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
135	107	97	140	67

File Description	Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 84.83

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

The Institution has adopted various methods for enhancing the Teaching Learning Process of the students and takes many measures to make it as student centric as possible. The Institution adheres to the Choice Based Credit System (CBCS) of North Bengal University and the courses that are taught are delivered in various student centric manner. The course delivery system focuses primarily on Classroom lectures, presentations by the students on the course studied, tutorials, remedial classes, assignments, continuous assessment through internal tests, etc. The college encourages teachers to adopt and practice the latest pedagogical teaching and learning methods including audio-visual and mixed teaching methods. Student leaning is furthermore enhanced through approaches that encourages learning via methods such as student seminars, inter-departmental ventures and special lectures. The faculty members are encouraged to participate in State/ National/ International level seminars as well as Faculty Induction Programmes and Refresher Courses.

Challenging assignments and projects within the ambit of the curriculum are given to the students to hone up their intellectual caliber, sharpen their inquisitiveness and induce the students to experience the thrill and joy of learning and the pleasure of achievement. The distribution of study materials and assignments prior to the beginning of the class also enables the students to come prepared for the class and get a better grasp of the subject matter. This has also led to enhanced communication and interaction in the classrooms. The students are encouraged to interact in the classrooms and the learning outcome is always focused on participative learning. Invited lectures by experts also adds to this experience of participative learning. Interactive Learning Environment is also facilitated through interaction between students as well as interactive e-learning platforms and assigning case studies to impart essential skills and enhance effective students' interaction and learning outcomes. Interactive learning experience is also assisted through guest lectures, invited talks and student's seminars by the respective departments.

E-learning facilities and the utilization of ICT platforms are provided to the students to facilitate independent learning and access to online course contents. The students are also provided with unlimited Wi-Fi facilities to access learning materials and technical resources thereby bridging the gap between classroom lectures and advanced learning. In addition, experiential learning is also provided through individual and group projects. Group discussions, debates and panel discussions are encouraged to develop team spirit as well as competitiveness.

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 83.33

2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
6	6	6	6	6

File Description

Document

Upload supporting document

[View Document](#)

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 100

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
6	6	5	4	4

File Description

Document

Institutional data in the prescribed format

[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The Institution follows the curriculum established by North Bengal University. The rules and regulations for evaluation process is laid down by the University and are communicated to the students. Regular and periodical assignments/internal tests are adhered to and the results are declared in a transparent manner. The University Academic Calendar is adhered to by the Institution and the schedules of internal assessments/tests/examinations are communicated to the students and faculty in the beginning of the Semester. The internal assessment evaluation process is communicated to the students during each semester and also during the Departmental Orientation Programme for the first semester students. The students are regularly provided the general instructions regarding the evaluation methods of the College and the University answer scripts. Any instructions issued by the University are promptly communicated to the students and such instructions are conveyed in the classrooms, students notice boards and departmental social media groups.

The Institution has an Examination Committee which comprises both the teaching and non-teaching staff. The Examination Committee addresses any issues pertaining to examinations and the evaluation processes. Bijanbari Degree College strictly adheres to the guidelines established by North Bengal University while conducting internal assessments and semester-end examinations. Students and faculty members are made aware of the transparency to be maintained in the system of assessment and after evaluating internal answer scripts, the scripts are given to the students to have an idea of their academic performance. The college adopts the criteria as established by the affiliating University and complete transparency is maintained in internal assessment tests. Students who are not satisfied with their end-semester marks are advised to apply for re-assessment and any inadvertent discrepancies in the internal marks are addressed promptly.

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The Programme Outcomes and the Course Outcomes are uploaded on the College website for the benefit of both students and faculty members. Under the new CBCS semester system the rules and regulations, syllabus and the course structure are uploaded in the college website. Physical copies of the documents are also made available to students and the teachers and PDF copies are also shared. The courses curriculum of all programs clearly spells out the program outcomes, program specific outcomes, course outcomes and the learning objectives.

Attainment of course outcomes are obtained both by direct method and indirect methods. In direct methods we have the performance of the students in continuous internal tests/seminars/viva/ presentation and semester end examinations. In the indirect method the IQAC gets students feedback on teachers' performance on completion of syllabus, resources provided, tutorials, remedial classes and concept delivery. This is then analyzed and further discussed with the faculty. We also work with a teaching plan so that the course outcomes are attained and at the same time learning can be done beyond the classroom lecture.

2.6.2 Pass percentage of Students during last five years

Response: 75.21

2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
99	77	53	72	57

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
105	85	86	82	118

File Description

Document

Institutional data in the prescribed format

[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.63

File Description

Document

Upload database of all students on roll

[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The IQAC of the college works towards providing the students, faculty and the staff with expert guidance, resources and infrastructural facilities required of an educational institute. The college is in the process to establish an incubation centre for creation and transfer of knowledge. The aim of this incubation hub would be to enable students to get a hands-on experiences and training on various innovative activities like projects, seminars, and workshops at the institution for a comprehensive and integrated knowledge on the fundamental concepts of their courses. Paucity of funds have restricted us from carrying out many innovative development activities. However various outreach programmes are regularly held in the college by different NGO's and social organisation to sensitize the students with social responsibilities and moral values. Field visits, excursions and project work are arranged by the departments (History, Education, Environmental studies) regularly to make the students acquainted with the applicability to get a hands-on knowledge of their subject matter.

To encourage creativity, talent and skill, a college yearly magazine and wall magazines are periodically published and cultural programmes organised regularly.

Our students have a keen interest towards sports and extracurricular activities. Thus, to encourage this and promote the spirit of sportsmanship the college holds football, volleyball and badminton tournaments year-round. Programmes on republic day with activities such as parades, band display and regional dances are some of the few activities that our college students partake in.

The students themselves organise teachers' day, freshers and farewell functions. The students also participate in inter college fests, quizzes, debates and youth parliament contests.

The college has an active and vibrant environmental club and an NSS unit that regularly participates in outreach events that are beneficial for the surrounding environment, society and the local community in general.

Many teachers of the College have published their research papers in reputed national journals with good impact factors and have contributed chapters and articles in many books of reputed publication houses.

We encourage our non-teaching staff to participate in many administrative development programmes to sensitise them about the changing dynamics of the workplace.

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Institutional data in the prescribed format

Document

[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.67

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	1	0	1	0

File Description	Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.67

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	2	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college undertakes a number of extension activities for the benefit of students to familiarize them about social, economic, cultural and a host of contemporary issues.

The college observes and celebrates many important special National days throughout the year. Among this the Independence Day is celebrated in the college and the students participate in the parade and band display with other educational institute in the nearby community ground. Then we celebrate the birth anniversary of Mahatma Gandhi, Sarvapalli Radhakrishnan, Subhas Chandra Bose and the poet Bhanu Bhakta Acharaya. Bhasa Diwas is of utmost importance to our region because of the recognition of Nepali language and on this day, we take pride in organising a special program to commemorate this event. These kinds of activities enable our students to feel a sense of belonging to the nation and take pride in our history and culture.

The NSS unit of the college organizes many outreach programmes where the local community is at the receiving end of many informative and voluntary social services. Here donation drives to local orphanages, cleaning activities of polluted areas, campaigns against alcohol and drug abuse are few of the activities our NSS unit partakes in.

File Description	Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

NA

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 14

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
7	3	1	1	2

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

The Institute has a well-organized and decentralized mechanism to retain adequate infrastructure and academic and physical facilities in the institution. For equipping a learner with good academic performance, the institute has a good build-up infrastructure composed of a three-storey building, playground and an auditorium. Though this college offers few honours and general courses in humanities, the allocation of classrooms is based on the number of students in particular departments. All the necessities required for the effective functioning of the institution are well-managed and run by management. The institution has a governing body which looks after various aspects of the college. For efficiency and a decentralized system, various committees and sub-committees like cultural, games and sports, music, and multi-media have been established under the supervision of the head of the institution. Each of these committees looks after the upliftment of each section of students enrolled. All the physical and infrastructure-related items from drinking water, and electricity, to computers to the maintenance of infrastructure skilled workers, and technicians are hired from time to time. Proper cleaning and beautification of the campus are well maintained on regular basis.

CLASSROOMS: The institution has 16 classrooms including one ICT-enabled audio-visual room for the learning process. Allocation of the classroom is based on the number of students admitted to each department. **LIBRARY:** The college has one central library with several books and reference books required by the learners. At present, the library is semi-automated for the efficiency of the learning process. Library also provides books for competitive examinations as well.

AUDITORIUM: The institution has one auditorium for cultural activities, training, and workshop purpose. Which includes an indoor badminton court and a yoga centre for co-curricular activities.

ICT: The institution provides one audio-visual room for a presentation, audio-visual learning, and computer learning for the students.

SAFETY and SECURITY: CCTV cameras has been installed at various points throughout the college campus . We have a well-designed CCTV system which provides us with some added security measures and ensures a healthy and safe environment inside the college. It also helps us in deterring theft of college property, anti-social behaviour and helps us ensure rules are being followed in the institution. Footage and the recording equipment are kept secure and access to it limited to authorised employees.

To help keep everyone onsite at the college safe, the premises is equipped with fire extinguishers. Our staff are competent in operating a fire extinguisher should a fire arise and also well versed in the evacuation plan with students.

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 11.18

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
7.90722	0.57260	0.63555	0.67130	0

File Description	Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

The college has a rich and very effective and useful Library that houses more than 4,919 books, journals, and other reading materials. It also provides a reading room where students can read books during college hours. For lending books, students are issued Library Cards that must be presented at the time of borrowing books from the library. The College library at present is semi-automated. It uses koha software which is a fully featured, scalable library management system. Development is sponsored by libraries of varying types and sizes, volunteers, and support world wide 'Search the catalog' option provides a clear and simple interface for library users to check the availability and status of all library items through different approaches like author, title, subject, accession number, etc.

The users (staff and students) themselves can check the complete records of their respective circulation (issue and return) of books over some time with the help of the user name and password provided to them by the library staff.

The total amount spent for the purchase of books is for the last 5 consecutive year was 5, 29094. The upgradation of books is made by head of the institution on regular basis. College library is open from 9.00 a.m. to 4.00 p.m. on each working day except Saturday. On Saturday it remains open from 9.00 a.m. to 2 p.m. All readers are expected to abide by the library rule of the college. Special library cards are issued to degree students after their 1st semester admissions. The cards are to be returned along with the books issued after completion of their three-year degree course.

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet

connection**Response:**

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection.

The Institute is committed to providing state-of-the-art IT infrastructure and services. With the growth of users, IT services and increasing internet bandwidth demand for internet connection, the institution has scaled up the switching capabilities and implemented latest managed through optical fibre cables and Wi-Fi access. The Institute has high-end core switches and servers. The upgradation of computer systems is taken up periodically. The printers and scanners are also upgraded with new additions to the office, library and departments. The college annually purchases/upgrades and replaces or adds a fleet of computers, hardware's, etc as per the requirements. The IT infrastructure is continually upgraded. The bandwidth has been 50 Mbps over a period of 5 years to suit the demands. For ease of access, all blocks have been enabled with Wi-Fi. The seminar halls have been installed with an LCD projector.

Description on IT facilities: The IT facilities available in our college can be summarized as follows:

Internet Facility: 50 Mbps of internet connectivity is shared across the campus.

Work Station: All together 16 desktops are provided to all sections of the institutions with configuration of Intel core i3, i5 (2nd, 4th and 7th generation) 4GB and 8GB RAM, 500GB and 1 TB hard disks with LAN connectivity. Software is Windows 2012 server, Printers are 7 Laser jet printers, 2 Xerox centres and 6 scanners are provided across the campus for academic and administrative purposes.

Updates and up gradation: Updates are maintained regularly through WSUS (Windows server Update service) and anti-viruses, firewall are updated through cloud portal.

Wi-Fi: 6 Extendable Wi-Fi access points are placed in various places like library and the corridors of the campus. The college is in the process of providing free wifi facilities to all our students after the upgradation of our IT infrastructure and we plan on digitizing our work place keeping in view with the requirements of an education institute.

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 101.8

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 5

4.4 Maintenance of Campus Infrastructure**4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)**

Response: 73.61**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
22.59659	7.03952	11.40909	12.97915	10.38496

File Description**Document**

Institutional data in the prescribed format

[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 2.18

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
27	9	14	0	0

File Description

Institutional data in the prescribed format

Document

[View Document](#)

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: E. None of the above

File Description

Institutional data in the prescribed format

Document

[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 3.91

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
14	0	0	0	0

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
99	77	53	72	57

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 3

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	1	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 3

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
13	0	1	1	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

On 22nd December 2021, the ex-students of Bijanbari Degree College formed and officially started an alumni association. The main objective for this group is to facilitate in the overall growth of the institution and be a kind of support for the college. This newly formed association has big plans for the institute and has chalked out a road map for supporting the college in different ways.

The following members holds the chair:

1. President- Mr Rishi Hang Subbha
2. Vice President- Gautam Lama
3. Secretary -Hemant Rai
4. Cashier- Lajip Sharma

The association is in the process of enrolling as many ex-students as possible.

The main aim and objective of this alumni association are as follows:

- To bring together all the old students and the faculty of the college to share their experiences with each other.
- To utilize the rich experiences of the old students of the college for the benefit and progress of the present students.
- To provide guidance to the present students in their endeavour for better employment and higher studies.
- To get valuable advice of the alumni in the overall improvement and advancement of the college in all the fields.
- To arrange seminars, debates, workshops and also to arrange cultural and social welfare programs.
- To provide financial assistance to the needy students who wish to pursue higher education based on merit and means.
- To arrange donation drives for the economically weaker students in way of cash or kind.
- To establish, run and maintain training centres for the students who wish to appear in competitive examination such as NET/SLET/WBCS/SSC,PSC,CDS etc.
- To arrange for special lecture series for college students by eminent researchers, scholars, teachers and industry experts.
- To help in maintaining database of employment information and assist the members in finding suitable employment opportunities.
- To assist in maintaining website of the college and publish periodical magazines /bulletins with valuable information usefull to the members and students.

The alumina association of the college is in the process of getting registered. The organizations ultimate aim is to assist the institute academically, financially, socially and look into its overall development.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

- The Governing Body of the college constituted as per the West Bengal Universities and Colleges (Administration and Regulation) Act 2017, statutes of the University of North Bengal, with the college Principal as its Secretary has always played an important role in various institutional functioning. The Governing Body always encourages the participation of the staff in the process of decision making in all academic and extra-curriculum fields. The participative role of the staff has sustained their involvement, which is deemed necessary for the smooth and effective functioning of the college.

GOVERNING BODY OF THE COLLEGE: NAME AND DESIGNATIONS OF THE MEMBERS:

SL. NO.	Names	Designations	Representatives
1	Smt Shanta Chhetri	President	Govt Nominee
2	Dr RB Bhujel	Secretary	Principal
3	Shri Saran Lama	Member	Govt Nominee
4	Shri Siva Sherma	Member	DPI Nominee
5	Shri Yogesh Khati	Member	University Nominee
6	Smt Sashi D Bhutia	Member	University Nominee
7	Shri Adit Pariyar	Member	Teacher's Representative
8	Sushri Norkey Wangmu Yolmo	Member	Teacher's Representative
9	Shri Suren Pradhan	Member	NTS Representative
10	Shri Rabi Ali	Member	Teacher's Representative
11.	Student Representative	Member	Student Representative

- The Teacher's Council of the institution practices the smooth process of decentralization and active participative management through the effective functioning and collaborative working. Under the patronage of Teacher's Council, faculties from different department leads important committees (games and sports committee, cultural committee, exam committee, grievances and redressal committee, purchase committee, anti-ragging committee NSS advisory committee, library and

magazine, student's welfare committee, women's cell etc) these committees hold meetings on a regularly and are required to submit their reports on a mandatory basis. Therefore, the Teacher's Council has aided in uplifting the ideals of up gradation and leadership. Miss. Norkey Wangmu Yolmo, Assistant Professor, is the current Secretary of Teachers' Council, and all the teaching faculty and the Principal are its members.

- The IQAC of the college established in 10.12.2021 has further helped in the decentralization and participative management process. Although recently formed, the IQAC has been actively contributing in the policy making and upgrading the values, vision and leadership as the college enshrines. From holding regular meetings to valuable discussions IQAC has been thoroughly monitoring the academic, co-curricular and all round development of the college.

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

The strategic plan of the institution includes a holistic development of the students in keeping with the teaching- learning process and creating a centre of excellence.

a) *TEACHING LEARNING*

To make learning a process of construction of knowledge the teachers work through interactive and participatory approach thereby creating responsibility in the process of learning. Students are provided with relevant knowledge in innovation and creativity along with the normal curriculum. Before the commencement of the session all the department teachers hold regular meeting to discuss the syllabus and class schedules etc. The institution was successful in conducting online classes for the students during the Covid pandemic. The institution always encourages equity and therefore students from different communities get access to all the provided facilities.

b) *LIBRARY AND PHYSICAL INFRASTRUCTURE*

The library of the college is in the process of being automated. The library avails hard copies of books, journals and newspapers including e-journals and e-books. Technology based education system is always enhanced. Flexibility is maintained by regular up gradation of the campus according to changing needs. Wi-Fi facilities are available in the college. The librarian is responsible for overall maintenance of the Library ensuring proper classification and coordination of books, journals, newspapers, and periodicals.

c) *STUDENT ENROLLMENT AND PROFILE*

The admission process of the students is done online by a well administered mechanism strictly following

all the criteria of the concerned University. The admission committee of the college initiates the process of admission of the students on merit basis. Reservation policy is followed as per the government norms. The collection of fees of the students are well managed by the office and deposits are done through nationalized banks only. The campus provides scholarship to the students from economically weaker backgrounds.

d) *EXAMINATION AND EVALUATION*

The key motive of the examination and evaluation is to increase efficiency and effectiveness of the teaching and learning process. In order to make the evaluation process more transparent, feedback from the students are collected. Tutorials are conducted for the students on a regular basis.

e) *CURRICULUM DEVELOPMENT*

The college follows Choice Based Credit System introduced by The University of North Bengal from the year 2018-19. For enriching the curriculum delivery the faculties participates in various workshops organized by the university.

f) The Governing Body of the college is a very actively involved group consisting of people having extensive knowledge and experience in the field of academics, research, politics and administration. The Governing Body performs important functions in keeping with the development of the institution in all fields.

g) The following committees of the college play an Important role in the functioning and development of the Institution.

1) Anti- Ragging Committee, 2)Grievance Redressal Committee, 3)Women Empowerment Cell

4)Games and Sports Committee, 5)Internal Compliance Committee, 6)Minority Committee

7) SC/ST/OBC Committee

6.2.2 Implementation of e-governance in areas of operation

1. Administration

2. Finance and Accounts

3. Student Admission and Support

4. Examination

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

The teaching and non-teaching staff of the college have access to all the welfare schemes that falls under the Higher Education Department of the Government of West Bengal. The key welfare measures covered under this are: i) General Provident Fund (GPF) ii) Basic Casual leave, medical leave and emergency leave iii) Pensionary benefits, Gratuity and Leave Encashment iv) The college staff are also granted On-Duty Leave to attend Professional Development and Administrative Training Programmes.

The faculty members are eligible for availing 14days casual leave in calendar year for with full remuneration. Medical leave of 20 days with half [1/2] remuneration in a calendar year with the production of medical certificate from a registered medical practitioner is entitled for the staff of the college. Paid maternity leave to women employees for a period of 180 days [6months]. Permanent teaching and non-teaching staff are eligible for Provident Fund legislation. Refundable and non-refundable loans from provident fund are availed to permanent staffs of the college.

The recruitment process of the institution is in alliance with West Bengal College Service Commission. The college recognizes the importance of its staff and constantly supports its employees whenever the need arises. The college expects its staff to be updated on contemporary issues related to academics, administration and computing technology and services. Hence the staff are encouraged to participate in staff development programs to update their proficiency and knowledge base.

There is a Performance Appraisal System for teaching staff through Career Advancement Scheme(CAS). In this the faculty participates in Refresher courses and orientation programs on a regular basis. Our teaching staff is also involved in research activities and regularly publishes in reputed journals and books. After completion of six years of services, the teachers have a change of promotion if they fulfill the requirements under CAS. The college also internally evaluates the faculty based on teaching, research, participation in development initiatives, co-curricular activities, academic performance- evaluated from the feedback from students. Records of their classes taken, syllabus completion report, students' attendance, seminars conducted, leave reports are all kept and documented. The students also give feedback regarding different aspects of academics and administration which helps the college identify areas that needs attention and rectification.

The performance appraisal of non-teaching staff is done by the Principal and the IQAC. Here, administrative efficiency, good work ethics, punctuality, team work, student support and contentment form the parameters for evaluation. Here too students feedback comes into play. This appraisal system is then communicated appropriately in a constructive and professional way and the issues addressed accordingly.

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 23.33

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	3	3	2	2

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
7	7	7	7	7

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Bijanbari degree college till date has not received any sort of external funding. Besides the salary of the staff no monetary contribution has been forthcoming from any outside sources. Thus, the fees students pay during admissions are our only source of funds. However, we have ensured the optimum management and maintenance of the college despite our limited resources.

The Purchase Committee of the college discusses and finalizes the requirements of the institute which ranges from books, computers, infrastructure upkeep, stationary to office needs, furniture etc. The Purchase Committee then prepares a budget which is placed before the Governing Body for discussion and approval. The college also regularly conducts audits from certified CA's. Detailed audit on accounts and bookkeeping are done periodically.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC), of the college, was established on 10/12/2021 as per UGC rules and regulations and it is thoroughly involved in monitoring the academic, co-curricular and all-round development of the college. The IQAC has taken initiated the following:

It has started the process of collecting and analyzing feedback from students, teachers and alumina. After analyzing the feedbacks, we take necessary action and work towards implementation and improvement in various areas of functioning.

The IQAC holds regular meetings to examine the performance and working of the academic and office departments. It also creates various plan of action to keep the process of teaching learning uninterrupted and ensures constant improvement in the quality of academics and administrative work.

It plans on organizing seminars and workshops for the students as well as the staff for their overall development and growth. To make the teaching learning process more robust and interactive we have decided on including more of student seminars/presentations, special lectures by eminent resource persons, and use of audio-visual means.

The IQAC of the college not only acts in a monitoring and an advisory capacity but also takes responsibility in developing quality measuring mechanisms in all academic and administrative spheres to make valid and practical suggestions for improvement and efficiency. It is committed on maintaining a path of good academic growth of the college by ensuring quality enhancement and realization of its goals and objectives.

The following are its current members:

INTERNAL QUALITY ASSURANCECELL [IQAC]:

SL NO	NAMES	DESIGNATIONS	
1	Dr RB Bhujel	Principal [Chairperson]	
2	Fr. Dr. Donatus Kujur	Principal, St Joseph College, Darjeeling	
3	Shri Man Prasad Subba	Prominent writer and ex-faculty of Bijanbari Degree College.	Degr
4	Shri Rishi Hang Subba	President, Alumni Association, BIjanbari Degree College	
5	Shri Adit Pariyar	Co-ordinator	
6	Shri Prakash Bardewa	Assistant Professor	
7	Sushri Norkey Wangmu Yolmo	Assistant Professor	
8	Shri Rabi Ali	Assistant Professor	
9	Shri Aswant Katwal	Assistant Professor	
10	Smt Bhawana Rai	SACT	
11	Shri Karna Bahadur Chhetri	SACT	
12	Shri Suren Pradhan	Head Clerk	

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)/ membership of international networks
3. Participation in NIRF
4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

With the aim to ensure development of holistic attitude in every student, the college has organized and participated in many gender-equity programs, and enthusiastically celebrated days of local, national and international significance. In a co-education system, situated in a rural background like ours, understanding and practicing gender equity is of pivotal importance. Hence, the women empowerment and development cell, anti-ragging committee, and Youth Against Human Trafficking Club, organize timely counselling and awareness programs, supported by monthly meetings. Because gender related topics are sensitive, some counselling are held as gender specific, while others are gender neutral. These committees and clubs function to support and help maintain a non-gender biased environment in the college, not only amongst the students, but also the staffs.

The institution shows gender sensitivity in providing facilities such as:

1.SAFETY AND SECURITY

The college keeps strong vigil over any kind of malpractices that could hamper the safety and security of the students and staff. For this purpose, the following committees are formed: Anti-ragging committee of the college looks for any kind of acts that could be ragging in any hidden or explicit form. The committee members which comprise of students and teachers meet on a regular basis for group discussion, information broad cast, postering, etc.

Women empowerment and development cell of the college is set up to investigate matters on women safety and security in all forms possible.

The grievance and redressal committee of the college collects complaints or grievances from various sources and provides follow up on them on a regular basis.

2.COMMON ROOM

Separate common rooms for male and female students are also allotted to ensure gender equity and to promote security for students.

3. COUNSELLING

Women Empowerment and Development Cell- the aim of this cell is to promote general well-being of female students, teaching and non-teaching women staffs of the college, to promote a culture of respect and equality for female gender, and to inculcate values of independence and self-reliance.

Adhering to the Preamble of the Indian Constitution, and as citizens of the world, the college does not miss

any opportunity to celebrate and observe commemorative days of local, national, and international importance. While the college academic calendar does highlight the list of local and national importance, internationally significant days are also not forgotten. Following is the list of programs organized on international/national/regional days of importance:

International Women's Day, International day against Trafficking in Persons, Independence Day , International Girl Child Day ,Bhanu Jayanthi, World environment Day ,Swachh Bharat Abhiyan week, International Yoga Day.

File Description	Document
Upload Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: C. 2 of the above

File Description	Document
Upload supporting document	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: D. Any 1 of the above

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Human values are vital to life, understanding them is vital to living. Situated in a rural background, distant from urbanization, the college houses students, and staff from all walks of life. Having bare knowledge

about remote cultural traditions, important regional activities, linguistic barriers and advances, communal harmony or clashes is important, but being aware about them correctly is of more significance.

For this purpose, firstly, the college has been permitting various religious groups from in and around the locality, to organize religion related programs. No specific religion is given priority over the other. Many cultural programs are also organized in the college hall by other schools nearby. As the saying goes “Fatherhood of God, and Brotherhood of man” the college believes in maintaining a good relationship with its neighbors in Bijanbari area.

The Constitution of India says we are a secular country, hence, there is no trace of prejudice against anyone based on religion, caste, colour or creed. Every individual is treated equally without any disparity.

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Practice Number 1

FREESHIP- PARTIAL AND FULL- Under this practice, the college administration allows partial or full freeship to selected students who cannot afford to pay the college fees. A thorough research of the students in need is done by two teachers who are members of the Students welfare committee. After careful selection, a handful of students are permitted this kind of freeship.

Objectives of the Practice

The main objective of this practice is to help the students in need to continue with their higher education. Also, it is a noble task undertaken by the college that helps genuine students to complete their education with less financial burden on them. This kind of scheme helps those students who face financial issues yet have a desire to complete their education. The concept behind this principle is to ensure that no student is forced to discontinue their higher education due to financial crisis.

The Context

However, this scheme is quite sensitive in the context that there are many students who undergo financial issues, and the college cannot permit freeship to everyone. Hence, selection of such students is a challenging task, and needs to be done carefully so that genuine ones are not left out in the process.

The Practice

On one hand this practice comes as a generous act for students in need. It allows students to complete their higher education without much financial burden. However, on the other hand, this practice also has its cons as it cannot cater to a larger group or larger number of students. Poverty is something that has never left a man. In a rural area like Bijanbari, this problem is even more prominent. Hence, the college with its limited

resources cannot offer freeship to each and every student in need.

Evidence of Success

Over the last five years the college has offered freeship to as many as ten students, and all these students have performed quite well in their academics. This kind of practice also ensures that the students who are receiving such benefits do well in their academics. It gives a message to the rest of the students.

Problems Encountered and Resources Required

As mentioned earlier, the college has limited funds that can be utilized for such purpose. Hence, hardly two or three students a year can avail this offer of freeship. If the college receives good amount of funds, then many students will be able to benefit from this scheme.

Practice Number 2

College cleaning: Plastic waste management.

One of the most critical issues that the world is facing today is plastic pollution. Plastic is the most widely used material today, and exactly the most neglected issue. The college has over the year tried to minimize the use of single use plastics, and hence also tried to reduce the amount of plastic waste that is generated. The members of the nature club collect plastic wastes from canteen and around the college, wash and dry them. It is then stuffed in plastic bottles to be made into eco-bricks, for college use. The students of this club also reuse plastic bottles by washing them and reusing them later. The NSS Unit of the college also engages in college cleaning on a regular basis. However, apart from cleaning the college compound the students of the college clean the washrooms on their own. No labor force is designated to clean the washrooms as students themselves engage in this activity.

Objectives of the Practice

This is a qualitative type of practice that aims to inculcate in students the value of mother earth, the importance of self-reliance and a sense of belongingness and responsibility towards nature, and a sustainable life.

Context

Since this kind of practice involves having a sense of emotion and belongingness towards nature, not everyone gets involved in this kind of activity. Inspiring and motivating all the students to join the task itself comes as a huge task.

The Practice

Plastic wastes is something that is growing inevitably, hence a permanent solution is a faraway thing. Yet, the college makes this effort to reduce the amount of plastic wastes going to the open, and also reduce the impact it has on nature.

Evidence of success

As a matter of success, this particular practice has drastically reduced the amount of plastic wastes that used to be burnt every day. In addition, students and staff mostly carry their own water bottles, thus reducing the use of single use plastic bottles. The students have also become quite aware about the dangerous effects of plastics..

Problems encountered/resources required. None

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Bijanbari Degree College is the only higher educational institution that caters to the educational needs of students encompassing the surrounding areas of Bijanbari, such as Rimbick, Kainjaley, Relling, Goke, etc. Located around the rural belt of the tea growing region of the Darjeeling hills the college works towards the empowerment of students belonging to socio-economically weaker section of the society through quality higher education. Keeping with contemporary times, the institute aims to become an epicentre of knowledge, teaching, learning and extension activities. To achieve this goal, we have a highly motivated staff and faculty who support, engage and motivate students for their holistic growth and development. Our main thrust is to make an impact in the rural areas through education, extension activities and students support system. We believe that by encouraging students to take up higher education in our college we can prepare individuals with character, ability, culture and compassion who can work towards the betterment of our society. To accomplish this, we have been visiting the surrounding schools and carrying out promotional activities for our college. We have talked with the principals, teachers and especially students of those schools and explained them all the benefits that can be gained by joining our college. By doing this we want to ensure that we have maximum enrolment from the schools surrounding our college and that no student is left behind when it comes to the pursuit of higher education. We are providing counselling and guidance to students and their parents in regards to admissions, fees, course structure and many other activities of the college. We want to ensure that high school students of Bijanbari area choose our institute for further studies and that they receive all the support needed to fulfill their dreams of getting a degree from a recognised institution. Following our efforts, the number of students admissions in our college has increased over the years. Another positive factor that is very encouraging, is that we have a high female enrolment ratio and the number of dropouts has significantly decreased in recent years.

Since its establishment in 1995, till date we have had only two full-time Principals appointed as head of the institution. In the intervening period the part-time teachers and the state appointed Assistant Professor had been working as 'Teacher in Charge' and leading the college for many years. With limited resources, funds and teaching staff the college did not let any shortcomings get in the way of its functioning. Through the years the college has been efficiently managed by its dedicated staff and faculty. Since its inception, the

college has been successfully run the with close aid and guidance from its founder members, governing body and teachers. Since the year 2015, the college also received Assistant Professors from West Bengal College Service Commission in subjects like Economics, Nepali, English, History, and Political Science, along with Honours course in English, Nepali, History and Political Science. The college today stands shoulder to shoulder with many colleges of the state and can deliver in any metrics required of a higher educational institute. It has well adapted to the new semester structure of the Choice Based Credit System and all that was introduced post Covid 19 era. Further, as the college is only a government-aided institution, it does not receive any development funds from the government, other than the salaries of government employees. All the other activities from infrastructure augmentation, maintenance of college, bill payments to expenses for extension activities are taken care of by the college fund.

The end of education is character, and what is education if not service to society. With this noble thought, the college organises the initiative to clean sections of the River 'Little Rangit', on a yearly basis and whenever the need arises. The college has actively undertaken and participated in cleaning the River 'Little Rangit' of wastes materials lying on the edges of the river. This noble act undertaken by the students is not only a community service but also a message of awareness and consciousness regarding plastic wastes pollution. Out of all the types of pollution, water pollution is also a major one because it not only affects the water but also the organisms dwelling in the water. Ultimately it is the entire water eco system that gets affected due to wastes dumping. Hence we have taken this initiative to do as much as we can to clean the area surrounding the river that flows through our college. We are committed on the issue of environmental conservation and pledge our support for the river 'Little Rangit'.

We are now in the process of bringing in new courses and programmes and also want to add the science stream. We also have plans on adding a few vocational courses such as agricultural education and computer science so that it helps our students in gaining specialized practical skills. We are working on establishing a soft skills center and providing coaching for competitive exams for our students free of cost. We have started counselling and guiding sessions for students who want to go for post-graduation. This institution is committed to the cause of education, with the aim of providing an impartial and inclusive learning space where financial and social constraints do not impede a student's desire for learning, knowledge and growth.

Swami Vivekananda said 'Education is the manifestation of the perfection already in man', hence we believe in not just imparting learning pertaining to the curriculum structure but also providing holistic development to our students. The college aims to be an institution which gives priority for the edification of the character of its students. In our college students are urged to follow a routine and adhere to a strict code of conduct with the intention for them to become empathic, ethical and moral individuals. We as an academic institution function in such a way that, apart from imparting knowledge and information, we want our students to be confident in their skills, capabilities, potential and talents.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Bijanbari Degree college has completed its 25th year of establishment in 2020, and it is now entering its 28th year in 2023. Having been in a rural backdrop with limited resources, the college has been making dedicated continuous efforts to raise its standard over the years. In the field of academics, the college started honors courses in four major subjects like, English, Nepali, History, and Political Science, and also general program courses in Education and Sociology. Requisition for introduction of courses in science subjects has been put forward to the higher education department. The college has been growing not only in the field of academics, but also in many co-curricular activities, like sports, culture, outdoor activities, etc. Since its journey in the new 'Chongtong' area, the college has had an increase in the number of students every year. A lot of activities keep happening in the college that adds colour and vigor to it.

Concluding Remarks :

Nelson Mandela said 'Education in the most powerful weapon which you can use to change the world'. At Bijanbari Degree College, we impart education to students with the objective that they contribute towards societies development and growth. Our hope is that students studying in our college go on to work towards enhancement of livelihood and development of the nation. Through increased literacy among the youth, we wish to see a positive change in the surrounding rural tea growing belt of the hills as well as the urban areas . By empowering our students with the potent weapon of education and knowledge we are committed towards nurturing boys and girls with substance, integrity and credibility, equipped to take on social responsibilities with professionalism, good work ethics, values and compassion.

Bijanbari Degree College is a developing institute imparting bachelor's degree in the discipline of Humanities only. The faculty , staff and authorities in administration are aware that there are not many specialities at the current stage of presentation. The institute has faced multiple challenges in the past since its inception, but the tests and trials are training grounds for enterprising institution striving for perfection. The present component of the institute strongly believes in sincere and dedicated work and is confident to move ahead in the process of achieving excellence. The study, activities and involvement in preparation of SSR has given a great impetus and motivation to the team of the college to look forward with belongingness. The visit, presence and assesment by NAAC team will encourage and boost up the working spirit of the institute further and higher.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.1	<p>Enrolment percentage</p> <p>2.1.1.1. Number of students admitted year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>229</td> <td>147</td> <td>133</td> <td>221</td> <td>82</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>229</td> <td>147</td> <td>133</td> <td>221</td> <td>82</td> </tr> </tbody> </table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>356</td> <td>270</td> <td>270</td> <td>270</td> <td>210</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>360</td> <td>270</td> <td>270</td> <td>270</td> <td>210</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	229	147	133	221	82	2021-22	2020-21	2019-20	2018-19	2017-18	229	147	133	221	82	2021-22	2020-21	2019-20	2018-19	2017-18	356	270	270	270	210	2021-22	2020-21	2019-20	2018-19	2017-18	360	270	270	270	210
2021-22	2020-21	2019-20	2018-19	2017-18																																					
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360	270	270	270	210																																					
2.1.2	<p>Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year - wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>128</td> <td>81</td> <td>71</td> <td>136</td> <td>58</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>128</td> <td>81</td> <td>71</td> <td>130</td> <td>58</td> </tr> </tbody> </table> <p>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	128	81	71	136	58	2021-22	2020-21	2019-20	2018-19	2017-18	128	81	71	130	58	2021-22	2020-21	2019-20	2018-19	2017-18															
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2021-22	2020-21	2019-20	2018-19	2017-18																																					

2021-22	2020-21	2019-20	2018-19	2017-18
160	121	121	140	94

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
135	107	97	140	67

Remark : Input edited as per given clarification documents.

3.4.3 **Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
8	5	2	2	4

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
7	3	1	1	2

Remark : Input edited as per clarification documents, excluding the days celebrations.

4.3.2 **Student – Computer ratio (Data for the latest completed academic year)**

4.3.2.1. **Number of computers available for students usage during the latest completed academic year:**

Answer before DVV Verification : 5

Answer after DVV Verification: 5

5.1.1 **Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years**

5.1.1.1. **Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
3	27	9	14	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
27	9	14	0	0

5.1.4	<p>The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases</p> <ol style="list-style-type: none"> 1. Implementation of guidelines of statutory/regulatory bodies 2. Organisation wide awareness and undertakings on policies with zero tolerance 3. Mechanisms for submission of online/offline students' grievances 4. Timely redressal of the grievances through appropriate committees <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. Any 3 of the above</p>
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5.2.1	<p>Percentage of placement of outgoing students and students progressing to higher education during the last five years</p> <p>5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>14</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>14</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>5.2.1.2. Number of outgoing students year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>147</td> <td>113</td> <td>221</td> <td>82</td> <td>118</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>99</td> <td>77</td> <td>53</td> <td>72</td> <td>57</td> </tr> </tbody> </table> <p>Remark : Input edited as per given clarification documents.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	8	14	0	0	0	2021-22	2020-21	2019-20	2018-19	2017-18	14	0	0	0	0	2021-22	2020-21	2019-20	2018-19	2017-18	147	113	221	82	118	2021-22	2020-21	2019-20	2018-19	2017-18	99	77	53	72	57
2021-22	2020-21	2019-20	2018-19	2017-18																																					
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5.3.2	<p>Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)</p>
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5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
15	1	0	2	1

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
13	0	1	1	0

6.2.2

Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. Any 3 of the above

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Answer before DVV Verification : C. Any 2 of the above

Answer After DVV Verification: C. Any 2 of the above

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: C. 2 of the above

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**

2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : C. Any 2 of the above

Answer After DVV Verification: D. Any 1 of the above

Remark : Input edited as per given clarification documents.

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations