

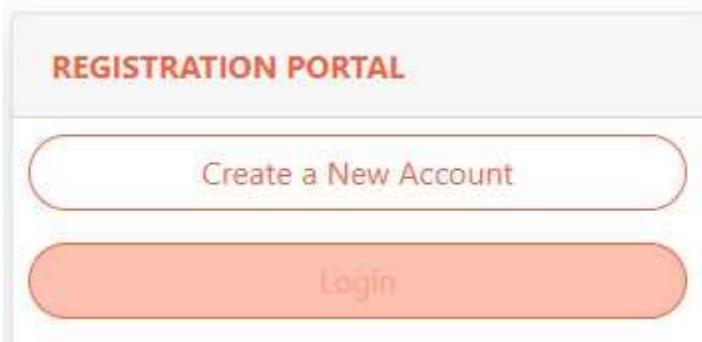
BIJANBARI DEGREE COLLEGE

ONLINE REGISTRATION GUIDE

- Candidates are requested to go through this manual before online application
- Before proceeding for online registration candidates are requested to create Account as shown below:

A .CREATE NEW ACCOUNT

- Go to : www.bijanbaridegreecollege.org/Register
- Click on “Create New Account”



B. Fill Account Details

BIJANBARI DEGREE COLLEGE
Create Account

- Fill all the details as shown above
- Enter Contact Number as User Name , Valid Email ID and Password
- Click on “CRETA ACCOUNT”
- After successfull account creation ,Verify Captcha Login to your account

Login to your Account :

Go to : www.bijanbaridegreecollege.org/Login

BIJANBARI DEGREE COLLEGE
Login

STEPS FOR ONLINE APPLICATION

After Successful login to your account , **“Click on Apply Online”**

There are total 8 Steps candidates are advised to fill all the necessary details.

Step 1 : Course Details

- Select Course Category
- Select Course Name
- Select Semester
- Click 'Next'

Step 1 : Course Details

Course Category	Course Name :	Semester:
HONORS	NEPALI HONORS	SEMESTER-I

Next

Step 2 : Personal Information

- Fill Following details :
- Candidate's Name ,Father's /Guardian's Name
- Mothers Name ,Date of Birth ,Nationality ,Religion ,
- Gender ,Category ,Blood Group ,Marital Status
- Domicile of West Bengal ,Physically Challenged
- Click '**Next**'

Step 2 : Personal Information

Candidate's Name AADHYANT KHATI	Father's /Guardian's Name SANDEEP KHATI	Mothers Name JHARNA KHATI	Date of Birth 24-03-2000
Nationality Indian	Religion Hindu	Gender Male	Category SC
Blood Group: AB+	Martial Status Unmarried	Domicile of West Bengal Yes	Physically Challenged No

Step 3 : Contact Details

- Aadhar No,Contact No ,Email ID ,Present Address , City/District , PincodeCheck ,if permanent address is same as present address
- Click '**Next**'

Step 3 : Contact Details

Aadhar No 568598654254	Contact No 9851855575	Email ID aadhyant@gmail.com
Present Address KAINJALIA VIA BIJANBARI PO KAINJA DARJEELING 734201	Check if permanent address is same as present address <input checked="" type="checkbox"/> Same as Present Address	Permanent Address KAINJALIA VIA BIJANBARI PO KAINJA DARJEELING 734201

Step 4 :Educational Qualification

- Fill Educational Details for Higher Secondary or Its equivalent
- Board,Percentage,Migration,Passing Year,Roll No
- Fill marks and papers details
- Click 'Next'

Step 4 : Educational Qualification

Board: WEST BENGAL BOARD OF HIGHER SECONDARY E
 Percentage: 70
 Migration: Yes
 Passing Year: 2015
 Roll No: 100121-16

Papers & Marks Details

Paper-1	Marks	Paper-2	Marks	Paper-3	Marks	Paper-4	Marks
Eng	50	Nep	67	Hist	87	Geog	69
Paper-5	Marks	Paper-6	Marks	Paper-7	Marks	Paper-8	Marks
Envs	75						
Paper-9	Marks	Paper-10	Marks				

Special Qualification (if any):
 School Last Attended : Vidya Jyoti Academy

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Step 5 : Bank Details

- Fill Bank Details
- Name of the Bank,
- Account Number, Branch, IFSC CODE
- Click 'Next'

Step 5 : Bank Details

Name of the Bank: State Bank Of India
 Account Number: 8954256857
 Branch: Bijanbari
 IFSC CODE: SBIN734201

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Step 6 : Subject Combination

- Choose subject Combination :
- By default the subject combination is selected but candidates need to change it as per their requirement
- see the attached pdf file for the subject details ,
- Note : Subject Combination is diferent for all the Honors Courses and Program Courses
- Click 'Next'

Step 6 : Subject Combination

Generic Elective Subject

(i) GE-1 : (Choose any one)

a. Sociology b. Education c. PolScience

(ii) GE-2 : (Choose any one)

a. Nepali b. Economics c. History

Ability Enhancement Compulsory Courses

(iii) AECC-1 : ENVS

(iv) AECC-2 : ENG

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Step 7 : Upload Documents

Select Document Type , Browse your image document file and click on Upload Document Button

1. Migration Certificate is required only for CBSC, ISC & NIOS Candidates.

2.No need to upload SC/ST/OBC certificates for Candidates belonging to GEN category

Click 'Next'

Step 7 : Upload Documents

SC/ST/OBC Certificate

Choose File No file chosen

Upload Document



SC/ST/OBC Certificate



HS Certificate



HS Admit Card



HS Marksheet

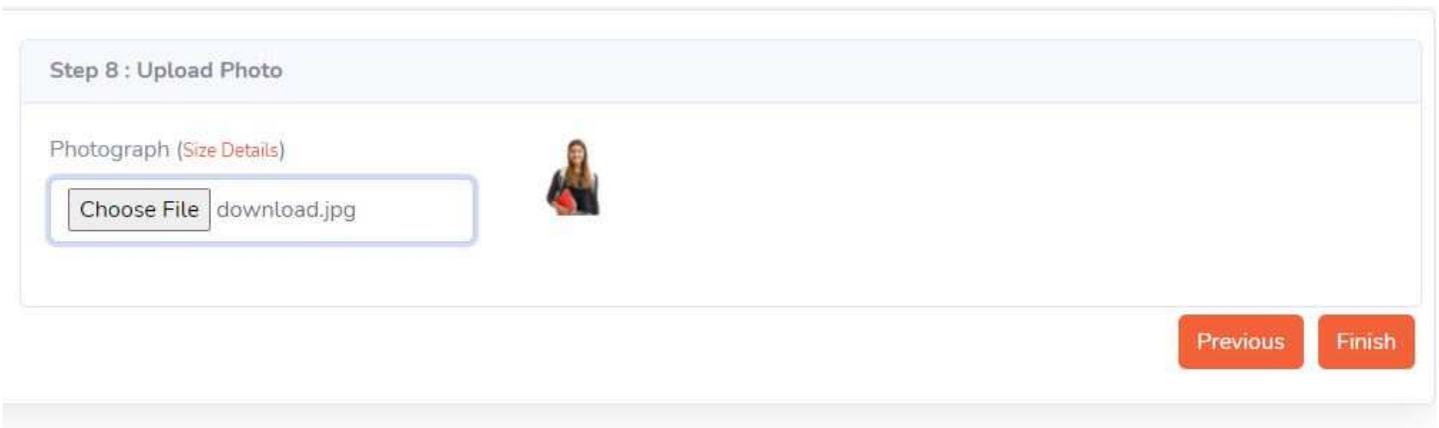
Note : Migration Certificate is required only for CBSC, ISC & NIOS Candidates.

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Step 8 : Upload Photo

- Browse your photograph and Click on Finish
- Click 'Finish'



Before Submission of final steps candidates may click on previous button to verify their data and make corrections,once finish button is clicked there is no option to update/modify the record

FINAL STEP : PAYMENT OF FEES

- After successful completion of form fill up and submission, candidates should wait for the verification of the application from the college authority.
- Once college verifies your application, a confirmation Email will be sent to the registered email ID . after that the candidates need to pay the fee after login their dashboard with the login credentials provided during account creation.
- [Login credentials will be sent to valid email ID provided by the candidates during account creation]

Note : Registration will not be entertained if payment is not done in within the time period mentioned by the college authority.

Documentation belongs to :

Darjeeling Informatics

www.darjinfo.in

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